

**Appendix 1**

**St John's and St Clement's CE School  
Supplementary Form for the intake into Reception Year in the year 2021/2022**

If you wish to apply for a Foundation place, please complete this Supplementary Form and return it to school by **[enter date]**. Failure to return this form will result in any application being considered under the open place criterion.

Please complete Part A of the Minister's Reference Form and give it to the minister of your place of worship with a stamped envelope addressed to: Admissions, St John's and St Clement's CE School, Adys Road, SE15 4DY. Please ask your minister to complete part B and return it to school as soon as possible and by **Friday 15<sup>th</sup> January 2020 -11.59pm.** at the latest.

**You must also complete a Common Application Form and return it to the LA by the published date.**

Surname of child .....

Christian names of child .....

Date of birth .....

Names of Mother and/or Father .....

Or name of guardian(s) .....

Address .....

..... Post code .....

Telephone number.....

Email address .....

Name of church or place of worship .....

Address .....

..... Post code .....

Name and address of priest or minister .....

.....

..... Post code .....

Denomination .....

**Minister's Reference Form Part A**

Child's name ..... Date of birth .....

Please complete Part A of the Minister's Reference Form and give it to the minister of your place of worship to complete Part B.

Return the completed form to school as soon as possible and by 15<sup>th</sup> January 2021 at the latest.

<b>Evidence of Parent / carer's active involvement in the life and worship of their church</b>	
Active involvement in the life and worship of the church is defined as participating in one activity within any of the four broad categories below for at least two years prior to application. The Governors do not give more weight to one activity than another: all activities will be treated equally. Also, the Governors do not give higher preference where both parents are involved rather than one. <ul style="list-style-type: none"> <li>• participation in church activities, e.g., home groups, reading in church, mission, worship groups,</li> <li>• membership of church committees (provided these are not directed at purely social purposes);</li> <li>• responsibilities in the church, e.g., steward, sides-person, youth leader, Sunday school teacher;</li> <li>• leading worship, or other involvement, in services or liturgy;</li> <li>• Baptism of children or dedication/thanksgiving for the birth of a child.</li> </ul>	
Have you attended church worship for at least 2 years immediately prior to application?	<b>Yes / No</b>
<i>Do you attend church worship fortnightly?</i>	<b>Yes / No</b>
Have you been actively involved in the life and worship of your church for two years immediately prior to application?  Please provide details:	<b>Yes / No</b>
Would the applicant have otherwise qualified as a 'faithful and regular worshipper' but were prevented from doing so because during the period specified for attendance at worship the church has been closed for public worship, and has not provided alternative premises for that worship?	<b>Yes / No</b>

<b>About your child</b>	
Has your child been baptised, dedicated or equivalent?	Date

Signed ..... (Parent / guardian) Date .....

**Minister's Reference Form Part B**

To be completed by the Priest or Minister

Please indicate which of the statements below applies by ticking one or more:

*I support the application on the strength of commitment to the Church in accordance with the oversubscription criteria (see note 2 from the school admissions policy below)	
I am unable to support this application	

**\*Note 2**

*Parents will be expected to show evidence of the history of their attendance at worship on a regular basis over two years. 'Attendance' is normally taken to mean twice a month. If the family have attended for less than two years a reference will be sought from the previous place of worship. There should also be evidence of committed activity in the life of the church. This evidence will be required for each sibling applying for a place at the school. Baptism of children or dedication/thanksgiving for the birth of a child is taken as one sign of commitment for those attending churches where this is usual practice.*

Please give information about any reservations which you have, or any compassionate grounds or special circumstances which you believe should be considered.

Signed .....

Name ..... Position .....

Telephone number .....

Name and address of Church .....

.....

.....Post code .....

<b>THIS BOX MUST BE COMPLETED</b>	
<b>(except for Church of England, Roman Catholic, Methodist, United Reformed or Orthodox churches)</b>	
Reference of membership of Evangelical Alliance .....	OR
Reference of membership of Churches Together in England.....	