

St John's & St Clement's C of E Primary School

Adys Road, London SE15 4DY

Telephone: 020 7525 9210

Email: office@sjsc.southwark.sch.uk



Monday 24th August 2020

Dear Parents

We hope you are all enjoying a relaxing summer break. We are very much looking forward to welcoming all children back to school on **Friday 4th September** (Years 1-6).

We have spent much of the summer planning our arrangements to reduce risk, with the latest government guidance released on the 13th August (click [here](#) to read full guidance). This letter will outline arrangements for starting school as well as the safety procedures that will be in place. You will be able to access the school's full COVID-19 Risk Assessment via our website from September 2nd.

Principles of our approach

Set-out below are the principles we are employing. It is important to note that we cannot give guarantees about safety.

When preparing for full school return, safety is the top priority. This is followed by a high focus on wellbeing, learning behaviours (focus, pride in work, resilience etc), and academic high standards.

Safety:

1. Outside is better than inside

The current guidance is that the virus is less likely to be passed on outside. In practice this means:

- Where possible children will learn/play outside (so you will need to send them to school with coats or sun hats) .

2. We will work in 'bubbles' - limiting contact

As the Government has acknowledged in their guidance younger children cannot socially



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distance therefore safety measures will come in the form of 'bubbles'.

In practice this means:

- Bubbles will be a whole year group.
- These bubbles will be kept separate from other bubbles for the whole day - including staggered lunch and playtimes.
- Staggered pick up and drop off times with parents lining up distanced from each other.

3. We will follow preventative measures

In practice this means (this is not an exhaustive list):

- Sanitising hands on entry, before and after playtimes and lunch.
- Sanitising stations at key points around the school.
- Respiratory hygiene taught and reinforced 'catch it, bin it, kill it'.
- Enhanced cleaning of key, well used surfaces and areas.
- Reduction in unnecessary resources in rooms. Cleaning or quarantining of resources shared around the school.

4. We will minimise contact with individuals who are unwell

In practice this means:

- People presenting with symptoms must follow government guidance on self-isolation and testing (further details below).
- Working with the NHS Test and Trace



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Detail on school procedures and routines

Start and end of day arrangements

To ensure the children are staying in year group bubbles we are going to be using two entrances and exits for drop off and collection. Please make sure you arrive at the allocated time at the correct gate as this will help to ensure a smooth transition into and out of school.

Year Group	Arrival Time	Collection Time	Gate
Reception – Stik	Please see separate information for Reception transition to primary school.		
Reception – O’Keeffe			
Year 1	8.50	3.10	Amott Road
Year 2	8.50	3.10	Adys Road
Year 3	9.00	3.20	Adys Road
Year 4	9.00	3.20	Amott Road
Year 5	9.10	3.30	Adys Road
Year 6	9.10	3.30	Amott Road

Sibling drop off and collection.

To help families who have children in different year groups who have different school times, siblings can all arrive together.

- **Arrival** – Older siblings can be brought to school at the time of start of the youngest sibling. They will go to their normal classroom, where they will be able to read and will be supervised until the start of the school day for their year group.
- **Departure.** – Siblings can be collected with the oldest sibling at the later time. They will remain in the class and be supervised until the appropriate time.



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Scooters and bikes

To help with the speed and smoothness of a COVID-secure entrance and exit, please avoid bringing in any non-essential items – including bikes and scooters. However, from September, there will be limited storage for scooters and bikes at both gates for families who need to travel a long distance. This storage is very limited and will not be secure so anything left in school will be at the owners' own risk and the school cannot take any responsibility for this.

School bags

In order to limit items coming into school, children should only bring in items needed for their day- this may include a packed lunch, a named water bottle, book bag, PE kit. All other items must be left at home. If items are forgotten, then the school will provide water and a school dinner. The school office will not be able to accept any items.

Lunch arrangements

The children will be provided with a hot dinner at lunchtime which they will eat in their classroom with their friends. Children in reception and year one will eat their lunch in the dinner hall. The children will be able to choose from the day's menu and the food will be delivered in a bento box. If your child normally has a packed lunch, then we will assume that this is continuing. When preparing the packed lunch, please ensure that it is healthy and that all items including cutlery are provided and can be returned home easily. If you would like to change between school dinners and packed lunch please email office@sjsc.southwark.sch.uk to let us know.

Attendance

From September, school attendance is again mandatory and all children are expected to return to school. For parents and carers of children of compulsory school age, this means that the legal duty on you as a parent to send your child to school regularly will apply. A small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves, or because they are a close contact of someone who has coronavirus (COVID-19). Please let us



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know if this is the case. If you are a parent of a pupil with significant risk factors and are concerned, please contact us to discuss your concerns so we provide you with reassurance about the measures the school is putting in place to reduce the risk.

NHS Test and Trace

The school will engage in the NHS Test and Trace and will work with our local health protection team. Staff members and parents/carers will need to be ready and willing to:

- [book a test](#) if they or their child are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school.
- provide details of anyone they or their child have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- [self-isolate](#) if they have been in close contact with someone who tests positive for coronavirus (COVID-19), or if anyone in their household develops symptoms of coronavirus (COVID-19)

What do I do if my child is unwell?

If your child is showing any of the COVID-19 symptoms then parents must notify the school and the child must remain at home and take a COVID-19 test. If a negative result has been received this should be emailed to the school office so they can arrange a return to school date.

If your child shows any of the symptoms in school, parents will be contacted to collect them and they will need to take a test, email a negative result to the office and have a date agreed for return.

For any other illness, please email the school office as per our normal procedures.

The key [symptoms](#) for COVID-19 are:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature).



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- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

What happens if my child has a positive test result?

If the result of a test is positive your child must stay at home and should follow the ['stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection'](#) and must continue to self-isolate for at least 10 days from the onset of their symptoms.

The household must self-isolate for 14 days.

The child must only return to school after the 10 days if they do not have symptoms other than a cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal.

What happens if a person in my child's bubble has COVID-19 symptoms?

School will work with the local health protection team to seek guidance on actions to be taken. Based on the advice from the health protection team, the school must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Names or details of people with Covid-19 must not be shared.

Household members of those children who are sent home do not need to self-isolate themselves or get tested unless the child, who is self-isolating subsequently develops symptoms.

In the event of the school or a bubble being closed due to COVID-19 we will provide



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learning remotely with a blend of teacher-led online live lessons and offline learning. We will let you know how to access all of this should a closure occur.

Clubs and individual instrumental lessons

There will be no in school-organised clubs or individual instrumental lessons for the first half term. We will review this in line with government guidance and update you later in the weeks to come.

Breakfast Club and After School Club.

The breakfast club and after school club will be running from the start of term. It is run by Magna and can be booked on their [website](#).

School Office

The school office will continue to be closed for visitors, however the school can be contacted by [email](#) or telephone during term-time between 8.30am and 4pm.

We realise that this is a lot of information and we will continue to update you as the guidance develops. There may be a mix of feelings surrounding school return for many of our parents and children. Alongside the safety controls in place, we will be focussing on ensuring that the children have a positive start to the year and settle into their new year groups well. Wellbeing check-ins and practice will be embedded into the school day and we will work closely with families.

We are really looking forward to seeing all of you on Friday 4th September, enjoy the next week of summer ready for the busy year ahead.

Kind regards

Joseph Bell
Headteacher

Alli Crank
Deputy Headteacher



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